

Our final exam will be available starting at 11:30 a.m. C.T. on Monday, August 3 and is due at 11:30 a.m. C.T. on Wednesday, August 5. The final exam covers material from all four weeks of the course. Please read the following instructions carefully before attempting the exam.

- i. The best way to begin preparing for the exam is by looking over the solutions for all assignments you submitted during the course. Read the Blackboard announcement entitled "**How to Use the Blackboard 'My Grades' Button to Find Assignment Grades, Feedback, and Solutions**" if you do not know how to view assignment solutions. *All solutions for Weeks One through Three are available on the assignment due dates, and Week Four solutions will be available at 11:30 a.m. C.T. on Monday, August 3.*
- ii. The exam is open-book and open-note.
- iii. You may use a calculator on the exam.
- iv. You may **NOT** work on the exam with any other student or any other person.
- v. You may **NOT** discuss the exam with anyone until after 11:30 a.m. C.T. on Wednesday, August 5.
- vi. You have **one chance** in which to complete the exam, and you will not be allowed to re-open the exam once you close it. **Make sure you complete and submit the exam before closing it.**
- vii. You have until **11:30 a.m. C.T. on Wednesday, August 5** in which to complete the exam. I will **NOT** accept any late exams.
- viii. After opening the exam, **you have only 2 hours** in which to complete it.

- ix. You will lose 5 points for every minute you exceed the exam time limit. Prepare thoroughly before opening the exam because you will not have enough time to look up all of the answers to the exam.
- x. I must hand-grade your exam, and so the grade you are given upon completion might be lower than the grade you actually receive.
- xi. Your exam grade, your work, my feedback, and my solutions for the exam will be available in your grade book after 11:30 a.m. C.T. on Wednesday, August 5.
- xii. If you have questions, ask BEFORE opening the exam.
- xiii. You can find a link for the final exam by clicking on the Blackboard "**Assignments**" button.

Good luck!